

Municipality of North Perth Reopening of Recreation Facilities Plan



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Version 3.0

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STRATEGY

Phased Approach

The ice facilities and associated amenities located within the Steve Kerr Memorial Complex (SKMC), the Elma Logan Recreation Complex (ELRC), Elma Memorial Community Centre (EMCC) and the Wallace Community Centre (WCC), respectively, will re-open through a staged approach. It is important to note these stages are fluid and may be modified during the booking process. These phases are meant as a guideline only. Portions of facilities will open up as demand dictates, however, overall safety and community cooperation is required to move through the stages. If cooperation is not gained by organizations, community members and participants, the decision to move into another stage may be delayed or retracted.

There will be some down time scheduled between each ice rental in order to ensure staff have enough time to clean and sanitize all surfaces between user groups.

North Perth Recreation Facilities

Steve Kerr Memorial Complex – Has one ice surface with 6 dressing rooms, a community hall, an indoor track and upper bar lounge. The Community hall can have separate entrance/exit/washrooms from the arena section of the facility.

Elma Logan Recreation Complex – Has one ice surface with 6 dressing rooms, a large hall and a small hall. Each hall can have separate entrance/exits/washrooms from each other and from the arena section of the facility. Due to the close proximity of the halls, during the early stages of reopening, the small hall and large hall should be treated as one for rental purposes. At later stages, consideration can be given to having two separate bookings for each of the halls, on a case by case basis.

Elma Memorial Community Centre – Has a large hall and small hall. Each hall can have separate entrance/exit/washrooms from each other, however, due to the close proximity of the halls, during the early stages of reopening, the small hall and large hall should be treated as one for rental purposes. At later stages, consideration can be given to having two separate bookings for each of the halls, on a case by case basis.

Wallace Community Centre – Has one ice surface with 4 dressing rooms and a community hall. The hall can have a separate entrance/exit/washrooms from the arena section of the facility.

FACILITY RENTALS

Booking a Facility

Access to facility will only be given to the user group for the time of rental.

Prior to booking a municipal facility, each organization or user group will complete and submit a COVID-19 Return to Play/Return to Operation Safety Plan (Appendix A). As part of this plan, each organization or renter who is utilizing the facility shall conduct screening of all participants and spectators prior to being allowed entry into the facility. If an organization or renter does not have a screening tool they can utilize the self-assessment app which can be found at <https://covid-19.ontario.ca/self-assessment/> .

Under the Ontario Federation (OHF) of Hockey Return to Hockey Framework and Hockey Canada Safety Guidelines, in order for facilities to verify OHF programming, hockey organizations (Junior Teams, Minor Hockey Associations, Hockey Canada Licensed Development Specialists under the jurisdiction of OHF) must provide Certificate of Validation and Insurance at time of booking. This validation process was put in place to ensure that each group or individual operating meets OHF standards that focuses on athlete safety.

The following information will be included when booking:

The novel Coronavirus (COVID-19) has been declared a worldwide pandemic by the World Health Organization. COVID-19, like many other viruses, is extremely contagious and is believed to spread mainly from person-to-person contact. As a result, federal, provincial and municipal governments and health agencies continue to recommend the practice of social distancing.

While the Municipality of North Perth has put in place preventative measures to reduce the spread of COVID-19, the Municipality cannot guarantee that you and/or your participants will not become infected with COVID-19, or any other virus. Acknowledging the highly contagious nature of COVID-19, the group voluntarily assumes the risk the individuals could be exposed or infected by COVID-19 by participating in activities at a Municipality of North Perth facility. Being exposed or infected by COVID-19 may particularly lead to injuries, diseases or other illnesses.

Before Attending a Facility

Organizations/renters must ensure their participants:

- 1. Are not experiencing any symptom of illness such as cough, shortness of breath or difficulty breathing, fever, chills, muscle pain, headache, sore throat, or new loss of taste of smell. Refer to the Huron Perth Public Health Unit for updated symptoms.*
- 2. Have not travelled to a highly impacted area in the last 14 days.*
- 3. Do not believe they have been exposed to someone with a suspected and/or confirmed case of COVID-19.*
- 4. Have not been diagnosed with COVID-19 and not yet cleared as non-contagious by local public health authorities.*
- 5. Follow recommended health guidelines as much as possible to limit their exposure to COVID-19.*
- 6. Are made aware of the COVID-19 assumption of risk when participating in any North Perth Recreation facility or program operated by the Municipality.*

Rules and Regulation:

- 1. Per Huron Perth Public Health's instructions, people entering the facilities is required to wear a mask.*

2. *Arrive no more than 15 minutes prior to your booking time. Doors will be locked. Access to facility will only be given at time of rental.*
3. *No organization can allow any activity to exceed the facility capacity as outline in the COVID-19 Safety plan or rental contract*
4. *All participants will be expected to follow the directional arrows and signage when moving throughout the facility. Access areas will be restricted.*
5. *All participants will be expected to use the hand sanitizer stations at the entrance and exit of the facilities upon entry to and exit from the facilities.*
6. *All participants must follow the direction of the On Duty staff.*
7. *Failure to follow the directional arrows and signage, commands from On Duty staff, appropriate physical distancing practices or public health guidelines will result in expulsion from the facility without refund. The Municipality reserves the right to deny access to the facilities to any person for any reason.*

The schedule is subject to change and the Municipality of North Perth reserves the exclusive right to change programs as needed. The Municipality will continue to follow Provincial and Public Health Guidelines.

Like the Framework for reopening our Province, our plan also sets out a phased approach to programs and services within our facilities. Each area within our facilities will be brought back slowly and some areas may move slower than others.

Access to facility will only be given at time of rental.

Framework to Reopen North Perth Recreation Facilities – Recreation Actions

In each program area a staged approach will be followed. It is important to note these stages are fluid and may be modified during the booking process. These phases are meant as a guideline only.

Recreation Action 3.1

Allows staff and user groups to test out the reopening plan ensuring everyone can manage a safe environment for all members. This stage will incorporate all guidelines and restrictions as set out by the Province, Huron Perth Public Health Unit and the Municipality.

Approved ice users will be able to rent ice, following an ice allocation process that currently exists to assign time to minor sports associations. One rental in facility at one time. This will allow users and staff to become familiar with the COVID-19 safety measures and assist with control of the traffic flow while minimizing usage of other areas to help keep up with cleaning and sanitizing requirements.

Facility hall rentals will be available Mid-August 2020. Requests for hall rentals will be encouraged to use available space at EMCC first. This will allow arenas to be available for ice rentals while keeping to the maximum 50 people capacity per facility. Hall rentals at the arenas can occur as long as there is no ice rental during that time. Provided the demand for use exists, arena ice rentals for Steve Kerr Memorial Complex will be available starting Mid-September 2020 and arena ice rentals at Elma Logan Recreation Complex and Wallace Community Centre will be available in October.

Reopening will incorporate the requirements/guidelines set out by the Province, Huron Perth Public Health Unit and the Municipality. These requirements will include but not be limited to:

- Physical Distancing
- Mask/Face Covering policy
- Hand Washing/Hand Sanitizing
- Gathering Limits (Max 50 indoors, subject to change)
- Limited access to washrooms
- Contact Tracing
- Passive or Active Screening
- Staggered Ice Times and Hall rentals
- Signage
- COVID-19 Safety Plans from user groups
- Provincial Return to Play/Return to Operation guidelines
- Frequent cleaning and disinfecting
- Access to facility will only be given to user group for time of rental.

Dressing rooms will be available for washroom access and to put skates on/off only. Coach's room is available for emergency first aid needs only. A controlled number of spectators may be permitted in designated areas, provided screening is in place and adheres to the maximum number gatherings. There will be no food or beverage services provided under this action, except for bottles of water.

Recreation Action 3.2

This phase will see additional ice installed early October, should the demand warrant it, however the ice will still be for the same approved ice users only. Additional hall and ice rentals can also occur, adhering to maximum number gatherings. Hall rentals will have separate entrance/exits from ice rentals. Hall rentals may occur as long as no ice rental occurs at same time.

A controlled number of spectators may be permitted in designated areas, provided screening is in place and adheres to the maximum number gatherings. Food or beverage services may be considered on an individual basis, per renter's COVID-19 safety plan.

This phase will continue utilizing the requirements/guidelines set out by the Province, Huron Perth Public Health Unit and the Municipality.

Recreation Action 3.3

This phase will continue to have additional ice and hall rentals which can occur at the same time, adhering to maximum number of gatherings. Hall rentals will have separate entrance/exits from ice rentals.

More spectators may be permitted in designated areas, provided screening takes place and maximum number of permitted people is respected. Other ice users may be considered for use on a case by case basis, such as adult pick up hockey and private rentals. Recreational ice programming may also be considered. Food or beverage services may be considered on an individual basis, per renter's COVID-19 safety plan.

This phase will continue utilizing the requirements/guidelines set out by the Province, Huron Perth Public Health Unit and the Municipality. Will remain at this level until the Province's Framework for Reopening identifies we can proceed to Phase 3.

The information provided below will further outline the requirements for ice and hall rentals.

FACE COVERINGS

All patrons entering Municipal facilities will be required to wear face coverings whenever moving throughout the facility, outside of the specific room reserved for their recreational program or private rental. Spectators must wear face coverings while viewing the ice pad from the stands and other designated viewing areas.

ICE RENTALS

Patron Control

The organization or renter will be stationed at their team's designated entrance and will meet participants and spectators as they arrive at the facility. This gate keeper will confirm that screening has been completed and document names and phone numbers to allow for contact tracing. This can be documented through the form located on Appendix (C) or a similar form from the user group's return to play guidelines. Additional screening may take place prior to participants and spectators being granted access to the facility.

Participants will be asked to wear a mask upon entry and follow the directional signage to their designated areas. At this time there will be no keys provided for locking change rooms. If a group would like a room locked they will need to contact the facility staff. It will be the responsibility of the organization or renter to monitor physical distancing and direct people to the appropriate locations.

The facility doors will be locked once all participants have arrived. The organization or renter will be responsible for contacting facility staff to lock the doors.

Conditions of Use

1. Groups are responsible for following established health and safety protocols, including physical distancing guidelines, guidelines established by the Municipality of North Perth and their sport's governing body.
2. Leagues must contain no more than 50 participants total. If participants in a league exceed 50, the league may divide into smaller groups of no more than 50. As of now, players are not permitted to play outside of their league.
3. Per local public health instruction, anyone entering the facility is required to wear a face covering. Players can remove face coverings before entering the ice pad.

4. Attendance (players, coaches, spectators) must be taken by the user group at each rental. This information must be available to the Municipality of North Perth in the event of an outbreak. In the case of a Municipally run programming, staff will be responsible for attendance.
5. Participants must arrive fully dressed and are asked to bring in skates, stick, helmet and water bottle only. Goalies are permitted to bring a bag with their equipment.
6. Participants are encouraged to use their own equipment. Any shared equipment must be sanitized between uses.
7. If required, nets will be placed on the ice before each rental. Nets are not to be moved during participation.
8. Participants should practice proper hand hygiene techniques often.

Steve Kerr Memorial Complex (SKMC)

Entering the Facility at SKMC for ice rental

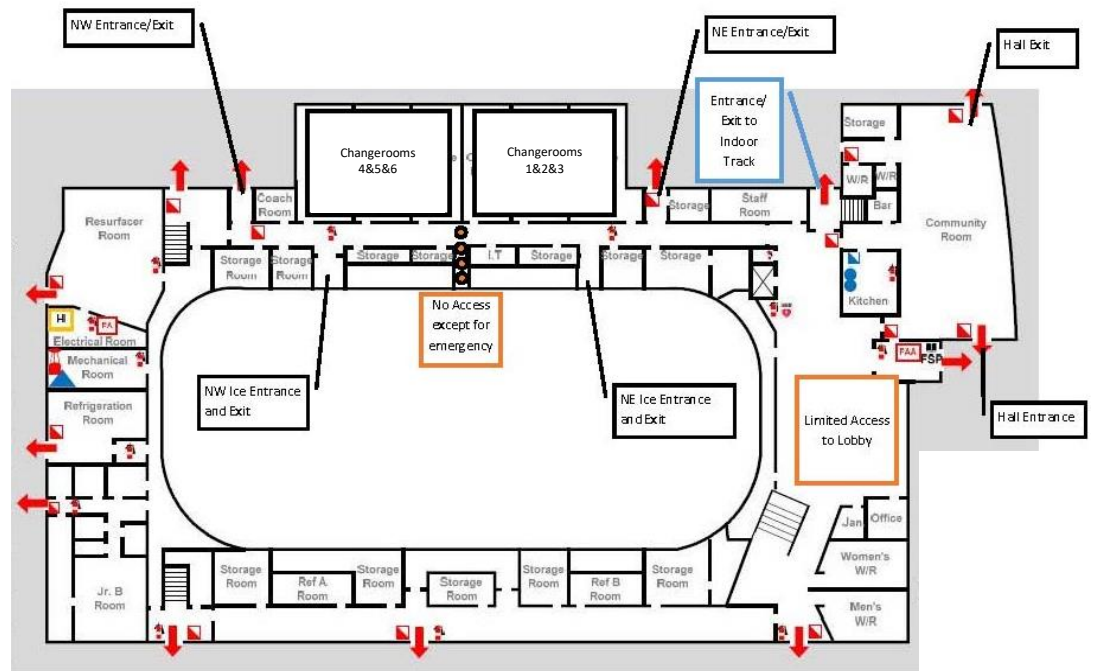
Action 3.1: All participants are encouraged to arrive at the facility dressed. Dressing rooms will only be available for washroom access and to put skates on/off. There is limited space available within dressing rooms due to physical distancing measures. Designated dressing rooms will be available per hour. Participants and spectators are to enter through the assigned door given at time of booking (NW door or NE door). Do not exceed maximum gathering limits.

Action 3.2: The number of ice participants and practices identified in Action 3.1 will remain. Hall Rentals may occur, as long as no ice rentals occur at the same time.

Action 3.3 The number of ice participants and practices identified in Action 3.1 will remain. Hall rental may occur at the same time as an ice rental. All participants must enter/exit through their designated areas only. Some areas will be out of bounds in order to separate the groups.

Exiting the SKMC Facility from Ice Rental

Participants and spectators who are within the facility must exit through the same way they entered. This is to avoid cross over of other users.



Sample Program Overview of SKMC (times will vary)

Time	NW Doors	Changeroom 1&2&3	Ice	Changeroom 4&5&6	NE Doors
9:45 – 10:00am	User A enters	User A skates on			
10:00 – 10:15 am			User A on ice		
10:15 – 10:30 am			(thru NW ice door access)		
10:30 – 10:45 am					
10:45 – 11:00 am	User A exits	User A skates off	Ice Resurfacing	User B skates on	User B enters
11:00 – 11:15am		CLEAN/SANITIZE	User B on ice		
11:15 – 11:30am		CLEAN/SANITIZE	(thru NE ice door access)		
11:30 – 11:45am					
11:45 – 12:00pm	User C enters	User C Skates on	Ice Resurfacing	User B skates off	User B exits
12:00 – 12:15pm			User C on ice	CLEAN/SANITIZE	
12:15 – 12:30pm			(thru NW ice door access)	CLEAN/SANITIZE	
12:30 – 12:45 pm					
12:45 – 1:00pm	User C exits	User C Skates off	Ice Resurfacing	User D skates on	User D enters
1:00 – 1:15 pm		CLEAN/SANTIZE	Team D on ice		
1:15 – 1:30pm		CLEAN/SANITIZE	(thru NE ice door access)		
1:30 – 1:45pm					

Elma Logan Recreation Complex

Entering the Facility at ELRC for ice rental – Main Vestibule Entrance

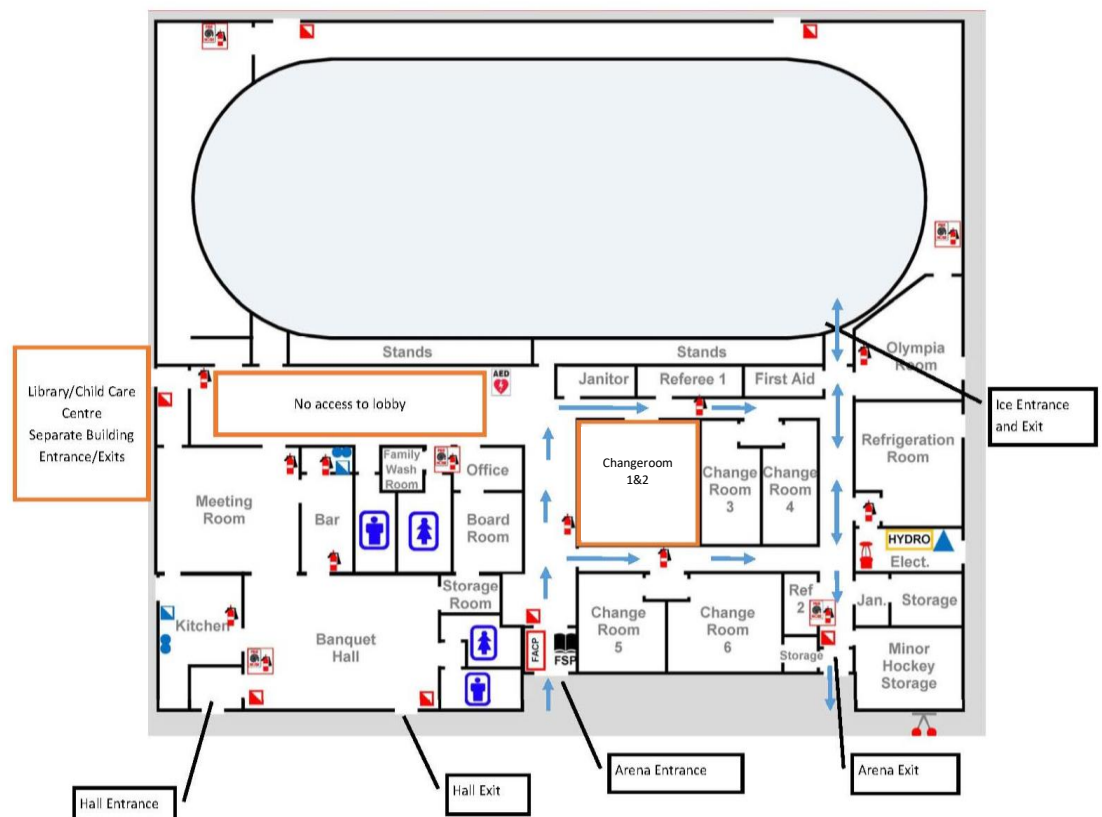
Action 3.1: All participants are encouraged to arrive at the facility dressed. Dressing rooms will only be available for washroom access and to put skates on/off. There is limited space available within dressing rooms due to physical distancing measures. Designated dressing rooms will be available per hour. Participants and spectators are to enter through the Main Vestibule door and go directly to their designated areas and will exit through the West Vestibule. Do not exceed maximum gathering limits.

Action 3.2: The number of ice participants and practices identified in Action 3.1 will remain. Hall Rentals may occur, as long as no ice rentals occur at the same time.

Action 3.3 The number of ice participants and practices identified in Action 3.1 will remain. Hall rental may occur at the same time as an ice rental. All participants must enter/exit through their designated areas only. Some areas will be out of bounds in order to separate the groups.

Exiting the ELRC Facility from Ice Rental – West Vestibule Exit

Ice participants and spectators who are within the facility must exit through the West Vestibule. This is to avoid cross over of other users entering through Main Vestibule for their ice time.



Sample Program Overview of ELRC (times will vary)

Time	Main Doors	Changeroom 1, 2, 3&4	Ice	Changeroom 5&6	West Doors

9:45 – 10:00am	User A Enters	User A skates on			
10:00 – 10:15 am	CLEAN/SANITIZE		User A on ice		
10:15 – 10:30 am			(through West		
10:30 – 10:45 am			ice door access)		
10:45 – 11:00 am		User A skates off	Ice Resurfacer		User A Exits
11:00 – 11:15am		CLEAN/SANITIZE			CLEAN/SANITIZE
11:15 – 11:30am	User B Enters	CLEAN/SANITIZE		User B skates on	
11:30 – 11:45am	CLEAN/SANITIZE		User B on ice		
11:45 – 12:00pm			(through West		
12:00 – 12:15pm			ice door access)		
12:15 – 12:30pm			Ice Resurfacer	User B skates off	User B Exits
12:30 – 12:45 pm				CLEAN/SANITIZE	CLEAN/SANITIZE
12:45 – 1:00pm	User C Enters	User C skates on		CLEAN/SANITIZE	
1:00 – 1:15 pm	CLEAN/SANITIZE		User C on ice		
1:15 – 1:30pm			(through West		
1:30 – 1:45pm			ice door access)		
1:45 – 2:00 pm		User C Skates Off	Ice Resurfacer		User C Exits
2:00 – 2:15 pm		CLEAN/SANITIZE			CLEAN/SANITIZE
2:15 – 2:30 pm		CLEAN/SANITIZE			

Wallace Community Centre

Entering the Facility at WCC for ice rental – South Entrance

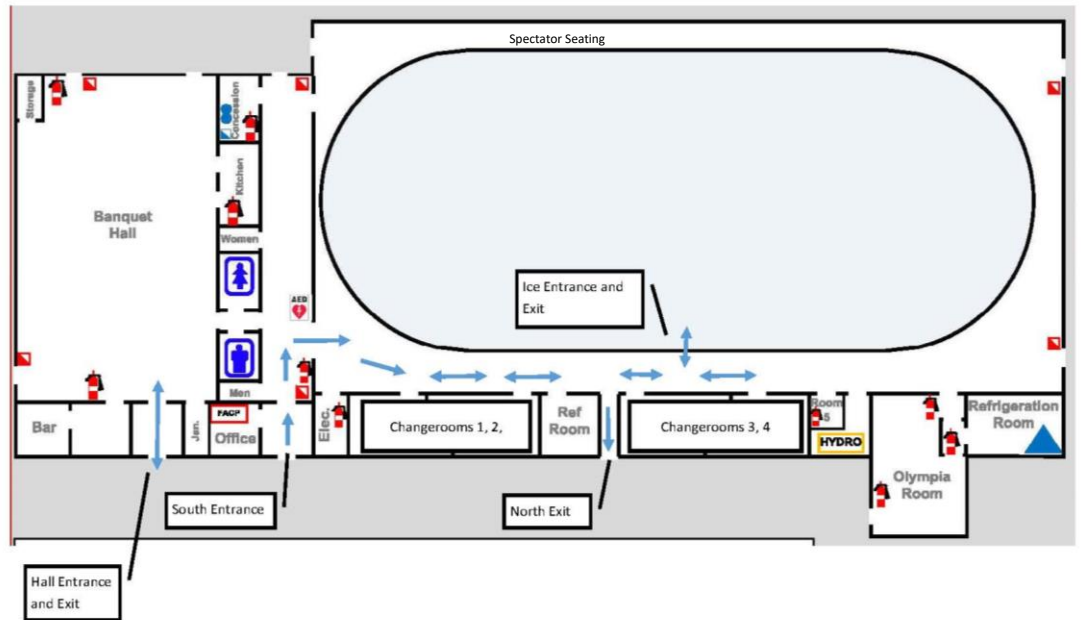
Action 3.1: All participants are encouraged to arrive at the facility dressed. Dressing rooms will only be available for washroom access and to put skates on/off. There is limited space available within dressing rooms due to physical distancing measures. Designated dressing rooms will be available per hour. Participants and spectators are to enter through the South door and go directly to their designated areas and will exit through the North door. Do not exceed maximum gathering limits.

Action 3.2: The number of ice participants and practices identified in Action 3.1 will remain. Hall Rentals may occur, as long as no ice rentals occur at the same time.

Action 3.3 The number of ice participants and practices identified in Action 3.1 will remain. Hall rental may occur at the same time as an ice rental. All participants must enter/exit through their designated areas only. Some areas will be out of bounds in order to separate the groups.

Exiting the WCC Facility from Ice Rental – North Exit

Ice participants and spectators who are within the facility must exit through the North Doors. This is to avoid cross over of other users entering through South Doors for their ice time.



Sample Program Overview of WCC (times will vary)

Time	South Doors	Changeroom 3&4	Ice	Changeroom 5&6	North Doors
9:45 – 10:00am	User A Enters	User A skates on			
10:00 – 10:15 am	CLEAN/SANITIZE		User A on ice		
10:15 – 10:30 am			(through West ice door access)		
10:30 – 10:45 am					
10:45 – 11:00 am		User A skates off	Ice Resurfacer		User A Exits
11:00 – 11:15am		CLEAN/SANITIZE			CLEAN/SANITIZE
11:15 – 11:30am	User B Enters	CLEAN/SANITIZE		User B skates on	
11:30 – 11:45am	CLEAN/SANITIZE		User B on ice		
11:45 – 12:00pm			(through West ice door access)		
12:00 – 12:15pm					
12:15 – 12:30pm			Ice Resurfacer	User B skates off	User B Exits
12:30 – 12:45 pm				CLEAN/SANITIZE	CLEAN/SANITIZE
12:45 – 1:00pm	User C Enters	User C skates on		CLEAN/SANITIZE	
1:00 – 1:15 pm	CLEAN/SANITIZE		User C on ice		
1:15 – 1:30pm			(through West ice door access)		
1:30 – 1:45pm					
1:45 – 2:00 pm		User C Skates Off	Ice Resurfacer		User C Exits
2:00 – 2:15 pm		CLEAN/SANITIZE			CLEAN/SANITIZE
2:15 – 2:30 pm		CLEAN/SANITIZE			

HALL RENTALS

Patron Control

The renter will be stationed at the designated entrance and will meet participants as they arrive at the facility. This gate keeper will confirm that screening has been completed and document names and phone numbers to allow for contact tracing. This can be documented through the form located on Appendix (C) or similar form from the user group’s return to operation guidelines. Additional screening may take place prior to participants being granted access to the facility.

Participants will be asked to wear a mask upon entry and follow the directional signage within the facility. It will be the responsibility of the renter to monitor physical distancing and direct people to the appropriate locations.

The doors will close and be locked once all participants have arrived. The organization or renter will be responsible for contacting facility staff to lock the doors.

Facility Capacity

North Perth Recreation Facilities Hall Capacities under COVID-19 guidelines

Yellow sections are max numbers that would be permitted, subject to change. NOTE: Social Distance numbers below are for an event without a bar. Adjustments may be needed with a bar based on type of event and number of people.

SKMC	Standing	Sitting ⁺	Provincial Limits*	⁺ The establishment must be configured so that patrons seated at different tables are separated by a distance of at least 2 metres or have plexiglass or some other impermeable barrier. In order to host any of these events the following is required: 1. Provide hand sanitizer throughout building and at entrances/exits, ensure soap is available in washrooms 2. Conduct active & passive screening of signs and symptoms 3. Implement a system for contact tracing (i.e. have all guests sign -in and actively screen for COVID-19 symptoms) 4. Promote assumed risk when entering building 5. Meet current HPPH guidelines (i.e. instruction for masks, signage) 6. NOTE: Formula used for social distance calculations = 36ft ² per person standing and 63ft ² per person sitting
Community Room	71	40	50	
Blueline Room	50	28		
WCC				
Auditorium	98	56	50	
ELRC				
Large Hall	42	24	50	
Small Hall	28	16		
EMCC				
Large Hall	139	79	50	
Small Hall	24	12		

*Indoor Space Gathering Limits:

The following link helps to clarify some points: <https://www.ontario.ca/page/framework-reopening-our-province-stage-3#section-3>. For example:

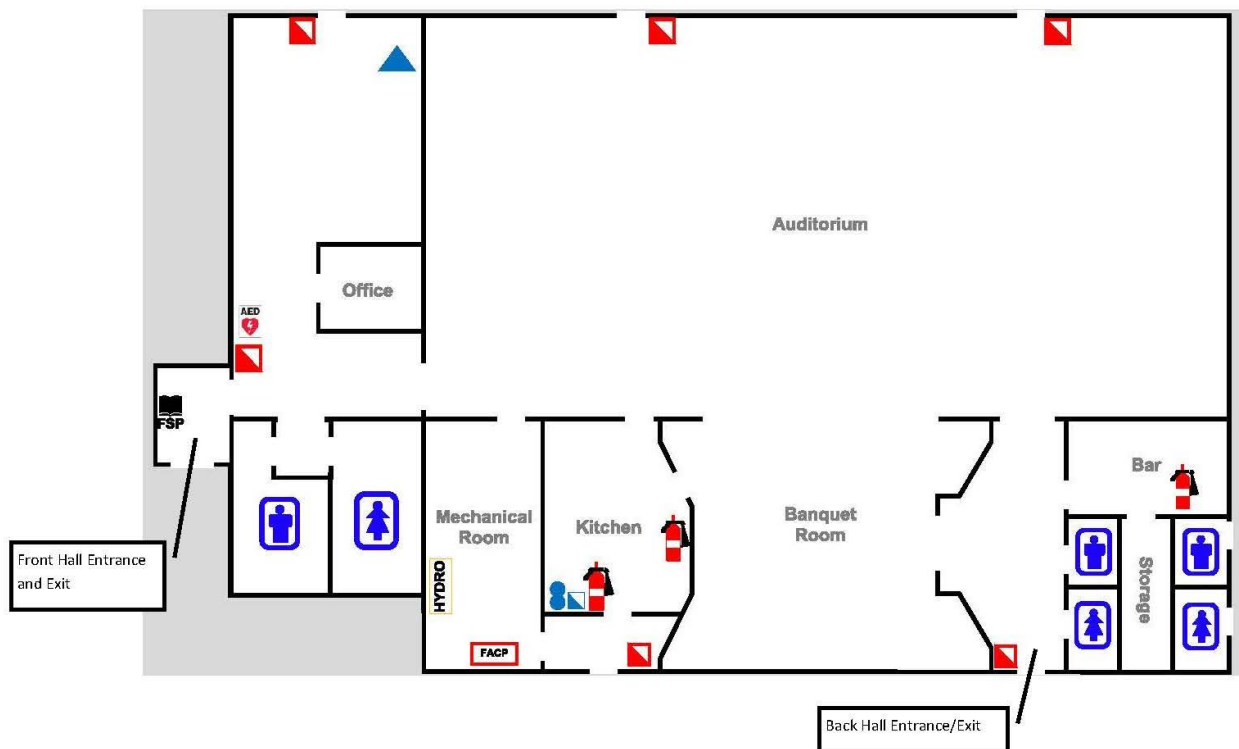
- The 50-person indoor limit applies to social & public gatherings and not to office buildings and/or reporting for work.
- The 50-person indoor limit does not include staff/personnel, such as those working on and/or planning the event.
- The 50-person indoor limit does apply to the entire facility, even if the facility is able to accommodate separate or segregated groups. However, there is an option for emailing the province and discussing either an exception or how to open your business safely. Take a look at <https://www.ontario.ca/page/reopening-ontario#listening-people-businesses>. A reopening plan can be submitted at <https://www.ontario.ca/form/work-government-stage-3-reopening-plan>.
- All preventative measures still apply, such as physical distancing and wearing masks.

Additional information can be found at <https://www.ontario.ca/page/reopening-ontario>.

Elma Memorial Community Centre

Large and Small Halls

Each hall can have separate entrance/exit/washrooms from each other, however, due to the close proximity of the halls, during the early stages of reopening, the small hall and large hall should be treated as one for rental purposes. At later stages, consideration can be given to having two separate bookings for each of the halls, on a case by case basis.



Action 3.1: Open for meetings and workshops. One rental per day. Only participants associated with the rental will be permitted entrance. No other participants will be permitted entry. Depending on the type of event, entrance/exit will be at front entrance or there will be separate front entrance and back exit. Limited capacity within washroom facilities. No food or bar service.

Action 3.2: Expansion to small private event gatherings. More than 1 rental per day will be permitted as long as sufficient time is scheduled between events for cleaning and disinfecting purposes. Depending on the type of event, entrance/exit will be at front entrance or there will be separate front entrance and back exit. Limited capacity within washroom facilities. Food and bar service may be permitted depending on type of event and number of people, provided COVID-19 protocols are followed (i.e. must be seated to eat and drink).

Action 3.3 Expansion to small public event gatherings. Sufficient time is scheduled between bookings for cleaning and sanitizing purposes. Depending on the type of event, entrance/exit will be at front entrance or there will be separate front entrance and back exit. Limited capacity within washroom facilities. Food and bar service may be permitted depending on type of event and number of people, provided COVID-19 protocols are followed (i.e. must be seated to eat and drink). Consideration can be given to having two separate bookings for each of the halls, on a case by case basis.

Elma Logan Recreation Complex

Large and Small Halls

Each hall can have separate entrance/exit/washrooms from each other, however, due to the close proximity of the halls, during the early stages of reopening, the small hall and large hall should be treated as one for rental purposes. At later stages, consideration can be given to having two separate bookings for each of the halls, on a case by case basis.

Action 3.1: Open for meetings and workshops. One rental per day. Only participants associated with the rental will be permitted entrance. No other participants will be permitted entry. Depending on the type of event, entrance/exit will be at front entrance or there will be separate front entrance and back exit. Limited capacity within washroom facilities. No food or bar service.

Action 3.2: Expansion to small private event gatherings. More than 1 rental per day will be permitted as long as sufficient time is scheduled between events for cleaning and sanitizing purposes. Depending on the type of event, entrance/exit will be at front entrance or there will be separate front entrance and back exit. Limited capacity within washroom facilities. Food and bar service may be permitted depending on type of event or number of people, provided COVID-19 protocols are followed (i.e. must be seated to eat or drink).

Action 3.3 Expansion to small public event gatherings. Sufficient time is scheduled between bookings for cleaning and sanitizing purposes. Depending on the type of event, entrance/exit will be at front entrance or there will be separate front entrance and back exit. Limited capacity within washroom facilities. Food and bar service may be permitted depending on type of event or number of people, provided COVID-19 protocols are followed (i.e. must be seated to eat or drink).

Steve Kerr Memorial Complex

Community Hall & Blue Line Room

The Community hall can have separate entrance and exit from arena section of facility.

Action 3.1: Community Hall open for meetings and workshops. One rental per day. Blue Line Room not available. Only participants associated with the rental will be permitted entrance. No other participants will be permitted entry. Enter through South door directly into hall; Exit out North Door. Access to washrooms connected to hall only. No lobby access. No food or bar service.

Action 3.2: Blue Line Room not available. Expand to small private event gatherings. More than 1 rental per day will be permitted in the day as long as sufficient time is scheduled between events for cleaning and sanitizing purposes. Enter through South door directly into hall; Exit through North door. Access to washrooms connected to hall only. No lobby access. Food and bar service may be permitted depending on type of event and number of people, provided COVID-19 protocols are followed (i.e. must be seated to eat or drink).

Action 3.3: Expand to small public event gatherings. Consideration will be given to rentals of the Blue Line Room, with restrictions. Sufficient time is scheduled between bookings for cleaning and sanitizing purposes. Access to Community hall through South door entrance; North door exit. Access to washrooms connected to hall only. No lobby access. Food and bar service may be permitted depending on type of event and number of people, provided COVID-19 protocols are followed (i.e. must be seated to eat or drink).

Wallace Community Centre

Auditorium

The Auditorium can have a separate entrance and exit from the arena section of facility.

Action 3.1: Open for meetings and workshops. One rental per day. Only participants associated with the rental will be permitted entrance. No other participants will be permitted entry. Participants will enter and exit through front hall doors. Limited capacity within washroom facilities. No food or bar service.

Action 3.2: Expand to small private event gatherings. More than one rental per day will be permitted as long as sufficient time is scheduled between events for cleaning and sanitizing purposes. Participants will enter and exit through front hall doors. Limited capacity within washroom facilities. Food and bar service may be permitted depending on type of event and number of people, provided COVID-19 protocols are followed (i.e. must be seated to eat or drink).

Action 3.3 Expand to small public event gatherings. Sufficient time is scheduled between bookings for cleaning and sanitizing purposes. Participants will enter and exit through front hall doors. Limited capacity within washroom facilities. Food and bar service will be permitted depending on type of event and number of people, provided COVID-19 protocols are followed (i.e. must be seated to eat or drink).

FOOD AND BAR SERVICE

Food Service

- Patrons must be seated while eating at the establishment
- No buffet-style service may be provided
- Catering services for events will be available during actions 3.2 and 3.3, provided protocols are followed for [Restaurant and food services health and safety during COVID-19](#) and the Huron Perth Public Health Unit's [COVID-19 Restrictions and Guidelines for Food Premises Operators](#)
- Additional resources include [Restaurants Canada COVID-19 Reopening Best Practices](#)
- Vending Machines will be available to facility users when access is permitted in lobby areas.
- ELRC Concession booth will be closed for the season.

Bar Service

- Patrons must be seated while drinking at the establishment
- Bartenders to serve patrons at table
- Due to limited space, maximum 1 bartender permitted in bar area; if bartenders are switching or working shifts, the bar area must be cleaned and disinfected before next bartender enters
- All utensils and tools must be cleaned and sanitized before and after each use
- References for protocols: [Restaurant and food services health and safety during COVID-19](#) and the Huron Perth Public Health Unit's [COVID-19 Restrictions and Guidelines for Food Premises Operators](#)
- Additional resources include [Restaurants Canada COVID-19 Reopening Best Practices](#)
- Hand sanitizer must be available at the bar
- Consider Plexiglass barriers at bar counter
- Cash handling procedures under COVID-19 protocols must be in place

MUSIC

Dancing, singing or performing music is prohibited at the establishment except:

- A person or group under contract with the establishment may dance, sing or perform music
- Members of the public may sing or perform music at the establishment if:
 - They are separated from every other person, including from other performers, by plexiglass or some other impermeable barrier while singing or while performing on a brass or wind instrument;
 - They maintain a physical distance of at least two metres from every other person while singing or performing music; and
 - Any equipment used by members of the public while singing or performing music is cleaned and disinfected between each use.
 - It is advised to keep the volume of music, either live or recorded, at a reasonable level - one that does not cause customers to raise their voices or shout, thereby possibly increasing the risk of transmitting the virus.

RECREATIONAL PROGRAMS

When and if Recreational Ice Programs return during the pandemic, participants must be screened and attendance will be recorded for contact tracing purposes. Limited participant numbers will apply. On-ice recreational programs for the season will consist of;

- Adult & Senior Skate
- Parent and Tot

There will be no drop in shinny hockey for the season, while physical contact is not permitted. Further instructions will follow if Recreational Ice Programs return this season.

Other recreational programs will be considered on case by case basis, provided a COVID-19 Safety Plan is created.

INDOOR TRACK

Use of Indoor Track at SKMC

Action 3.1: Walking track will remain closed.

Action 3.2: Patrons will be permitted to use the track during designated scheduled times only (i.e. 8am-10am Mon-Fri).

- Participants will be limited to 30 minutes to allow others to use facility.
- The facility will permit a maximum number of people on track at one time
- Participants will enter/exit through the North East stairway doors.
- Staff will actively screen participants entering the facility.
- An option to use stairs or use elevator to access upper level may be provided.
- Areas of lobby that are out of bounds will be cordoned.
- A maximum 1 person (or 2 persons if within same household or social circle) will be permitted in the elevator at one time (markers identified).
- Participants will follow the traffic lanes and flow markers on the track.
- Participants must maintain physical distance to others on track
- Rest areas will be permitted in designated seats only
- The only available washroom will be the accessible washroom located on the mezzanine level.
- Staff will clean and disinfect all areas before and after designated program times.

Action 3.3 Will occur when practices from Action 3.2 has been observed and met. Expand designated times if schedule permits. Protocols for 3.2 will apply for the season.

Indoor Walking Areas at ELRC

The indoor walking areas will be closed for the season.

APPENDIX A: COVID-19 Return to Play/Return to Operation Safety Plan



Municipality of North Perth

Return to Play | Return to Operation COVID-19 Safety Plan

Purpose | To provide user groups, organizations, businesses and service clubs who utilize the Municipality of North Perth's facilities with a template and instructions to prepare and submit their respective 'Return to Play | Return to Operation' Plan. Municipal approval prior to commencing operation at our facilities is required.

Background

Our community is fortunate to benefit from many volunteer driven community organizations, sport organizations and service clubs who provide social and recreational options for our residents.

Our community organizations who utilize Municipal facilities will be required to provide for the Municipality's comment and approval of your '**Return to Play or Operation Plan**' (**Plan**). This will be reviewed and approved by the respective facility Department Head. The COVID-19 pandemic is ever-evolving. This plan may require review and changes.

While the Municipality of North Perth has put in place preventative measures to reduce the spread of COVID-19, the Municipality cannot guarantee that you and/or your participants will not become infected with COVID-19, or any other virus. Acknowledging the highly contagious nature of COVID-19, the group voluntarily assumes the risk the individuals could be exposed or infected by COVID-19 by participating in activities at a Municipality of North Perth facility. Being exposed or infected by COVID-19 may particularly lead to injuries, diseases or other illnesses.

The following plan has been developed as a resource and guide for the details and intended to assist renters to develop a COVID-19 Safety plan with respect to use of a facility for recreation purposes. Municipal staff are available as a resource to assist your organizations as you develop your Plan. Your respective Provincial or National organizations may have provided you with Guideline documents that should be used as a resource when developing your Plan.

The following form is for you to provide your plan for how users in your group will be kept safe during the COVID-19 Pandemic. It is the responsibility of the holder of the rental contract to comply with all rules with respect to the use of a recreation facility set out by the Province of Ontario relating to COVID-19.

Other

resources that may be helpful to your organization include but are not limited to:

- **Huron Perth Public Health** | Provides many 'Guideline' documents
<https://www.hpph.ca/en/news/coronavirus-covid19-update.aspx>
- **Provincial Health Services Authority (PHSA)** | <http://www.phsa.ca/>
- **Ontario Recreation Facilities Association** | <https://www.orfa.com/>
- **Parks and Recreation Ontario** | <https://www.prontario.org/>
- **Any provincial or regional organization guidelines**

As our facility re-opening plans progress, we will communicate with you regarding Provincial, Public Health or Municipal directives that may impact your organization (i.e. reduced room or capacity; participant screening, etc.).

What is Required

The following is to be provided to the Municipality of North Perth for approval prior to your organization commencing operation in any Municipal facility.

1. Completed **Return to Play | Return to Operation Plan** (using this template)
2. **Resources or documents** provided by your **Provincial or National** organizations that you are using or adopting as Guidelines.

Return to Play | Return to Operation COVID-19 Safety Plan

Disclaimer: This is considered a minimum safety standard and the Municipality of North Perth does not guarantee the safety of all participants and will not be held liable if injury or illness occurs.

Organization Name	
Contact Name	
Email	
Phone	
Date Submitted	

1. **Physical Distancing** | Outline or detail the directives your organization is going to implement to ensure physical distancing during your program, meetings or events.

ANSWER: (bullet points are fine)

-

2. **Cleaning & Sanitization** | Outline or detail the directives your organization is going to implement to ensure cleaning & sanitization during your program, meetings or events.

ANSWER: (bullet points are fine)

-

3. **Public Health Directives** | Outline or detail the directives your organization is going to implement to ensure Public Health directives during your program, meetings or events.

ANSWER: (bullet points are fine)

-

4. **Return to Plan or Return to Operation Specific to your Organization** | Outline or detail the directives your organization is going to implement specific to your respective Provincial and/or National Return to Play or Return to Operation Guidelines (i.e. provincial Sport organizations, Lions Club of Canada).

ANSWER: (bullet points are fine)

-

5. **Proposed Signage** | Detail any proposed signage that your organization will require.

ANSWER: (bullet points are fine)

-

6. **PPE** | Describe what Personal Protective Equipment (PPE) is going to be utilized by your organization for their operation and when will it be utilized.

ANSWER: (bullet points are fine)

-

7. **Interaction with Municipal staff** | Describe any interaction with Municipal staff members that will be outside of normal support (i.e. room setup, answer questions, event assistance).

ANSWER: (bullet points are fine)

-

8. **Resources Included** | Please provide a copy of any Guideline documents provided by your respective Provincial or National organizations. Highlight the guidelines your organization is implementing and/or include in the respective sections on this template.

The following document(s) are attached/linked:

-

9. **Other** | Provide any other directives or notes your organization will implement to mitigate COVID-19 transmission that don't fit in the categories above.

-

10. **Questions | Clarification | Return Form/Documents to:**

Nicole Johnston 519-292-2054 njohnston@northperth.ca
Amy Gangl | 519-292-2056| agangl@northperth.ca

11. Compliance

Failure to follow the rules and conditions of use will result in immediate removal of a participant from a program and will result in the cancellation of the ice contract between the user and the City. Refunds will not be provided to the contract holder.

I _____ agree to and acknowledge the above Return to Play/Return to Operation COVID-19 Safety Plan and my responsibility as the contract holder to share and abide by those conditions.

Contact Signature	
-------------------	--

Date	
Date Approved	
Approved by	

APPENDIX B: COVID-19 Tracking and Tracing Form

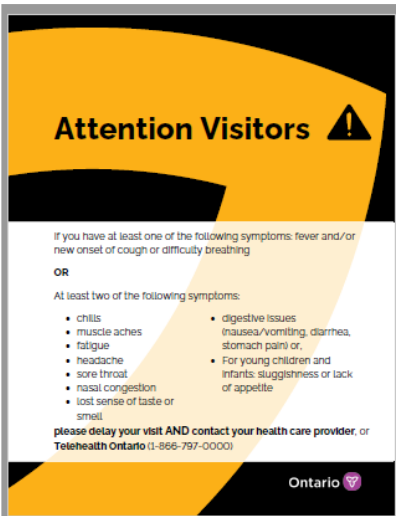
Screening for Program: _____ Date: _____

Form for TRACKING AND TRACING purposes. The information on the **screening questionnaire** will be used for the purpose of recording information related to the health, safety and well-being of the child and staff to enhance safety in North Perth Programs. Information will only be shared with Huron Perth Public Health when requested. Questions about the collection and use of this information under the Municipal Freedom of Information and Protection of Privacy Act may be made to the CAO, 330 Wallace Ave. N., Listowel, Ontario, N4W 1L3 or by telephoning 519-291-2040.

Time	Name	Phone Number	Said NO to screening Questions	Comments

Additional Comments:

APPENDIX C: Signage



Attention Visitors ⚠

If you have at least one of the following symptoms: fever and/or new onset of cough or difficulty breathing

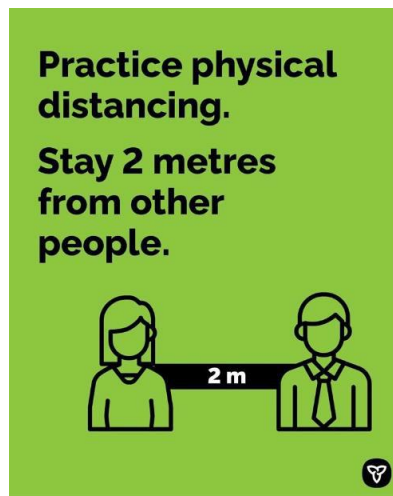
OR

At least two of the following symptoms:

- chills
- muscle aches
- fatigue
- headache
- sore throat
- nasal congestion
- lost sense of taste or smell
- digestive issues (nausea/vomiting, diarrhea, stomach pain) or
- For young children and infants: sluggishness or lack of appetite

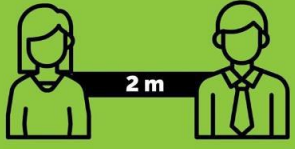
please delay your visit AND contact your health care provider, or Telehealth Ontario (1-866-797-0000)

Ontario



Practice physical distancing.

Stay 2 metres from other people.



2 m




Wear a mask.

This is our policy as required by the Medical Officer of Health.

Not everyone can wear a mask. You do not need proof of exemption.

Let's be kind to each other.

Huron Perth Public Health
www.hpgh.ca/masks

Wear a face covering when physical distancing is a challenge.

Do:

- Wear a non-medical face covering like a cloth mask.
- Wash your hands before putting it on and immediately after taking it off.
- Make sure it fits well and covers your nose and mouth.
- Change your face covering when it gets slightly wet or dirty.
- Wash your face covering in hot water with detergent after each use.
- Dispose of single-use face coverings into a lined garbage bin and wash your hands.

Do not:

- Do not wear a medical-grade mask as these should be reserved for our health care workers.
- Do not share face coverings with others.
- Do not touch or move your face covering when wearing it.
- Do not place on children under the age of two years or on anyone who can't take it off on their own.
- Do not use plastic or other materials that you can't breathe through as a face covering.
- Do not re-use face coverings that cannot be cleaned.

It is recommended you wear a face covering when physical distancing is a challenge. Stop the spread of COVID-19. The best way to protect yourself is to continue to stay home as much as possible, wash your hands thoroughly and often, and stay 2 metres apart from others.

Visit ontario.ca/coronavirus

Ontario

REDUCE THE SPREAD OF COVID-19. WASH YOUR HANDS.

- Wet hands with warm water
- Apply soap
- For at least 20 seconds, make sure to wash:
 - palm and back of each hand
 - between fingers
 - under nails
 - thumbs
- Rinse well
- Dry hands well with paper towel
- Turn off tap using paper towel

1-833-784-4397 | canada.ca/coronavirus

Public Health Agency of Canada / Agence de la santé publique du Canada

Canada

[ROOM]

COVID-19 Protocols

- Capacity is limited to ___ patrons in this space at one time due to COVID-19 restrictions.
- Use space at own risk.
- Do not use space if you are feeling unwell.
- This room will be sanitized between each use.
- Practice physical distancing when using this space (stay 2 metres/6 feet away from others).

Additional Information
northperth.ca/COVID-19 | 519-291-2950

PUBLIC WASHROOMS

COVID-19 Protocols

- Use at your own risk.
- Washrooms will be cleaned/sanitized twice daily.
- Practice physical distancing when using this space (stay 2 metres/6 feet away from others).

Additional Information
northperth.ca/COVID-19 | 519-291-2950

COVID-19
Protect yourself and others
Help us keep amenities open

Stay home if you're feeling unwell or have travelled outside of Ontario in the last 14 days

Avoid touching eyes, nose and mouth

Please be aware that park amenities, such as playgrounds and benches are not sanitized.

Other tips on how to stay safe:

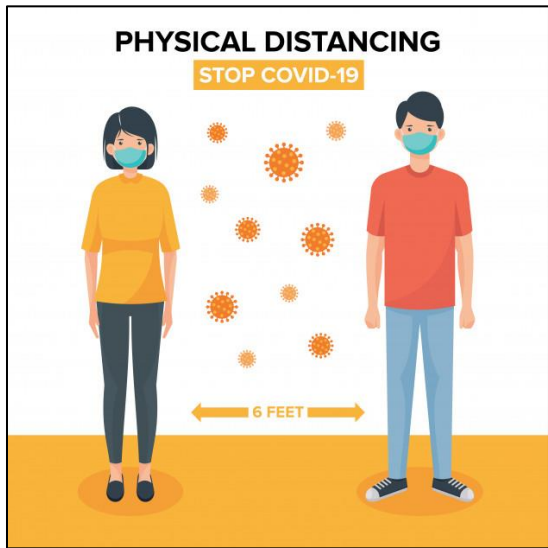
- Step aside to let others pass on trails, walkways and sidewalks
- Avoid crowded parking lots by walking - don't drive to visit a park or trail
- Share the space - plan short visits
- Leave if the area becomes crowded
- Don't walk, run, bike or play in groups larger than permitted by the Province

ASSUMPTION OF RISK

By visiting any parks and publicly accessible spaces, you voluntarily assume all risks, including any risk of injury, loss, damage and possible exposure to a communicable disease including COVID-19.

For questions or more information, please contact us at:
519-291-2950 | info@northperth.ca | www.northperth.ca

Floor Markers



APPENDIX D: General Public Screening Questionnaire

ASSUMPTION OF RISK:

STAY HOME IF YOU ARE FEELING UNWELL OR HAVE TRAVELLED OUTSIDE OF CANADA IN THE LAST 14 DAYS.

By visiting any parks and publicly accessible spaces, you voluntarily assume all risks, including any risk of injury, loss, damage and possible exposure to a communicable disease including COVID-19.

Good morning/afternoon. As you know, the situation with COVID-19 continues to change quickly. For everyone's safety, we are conducting active screening for potential risks of transmitting COVID-19 with everyone using the facility.

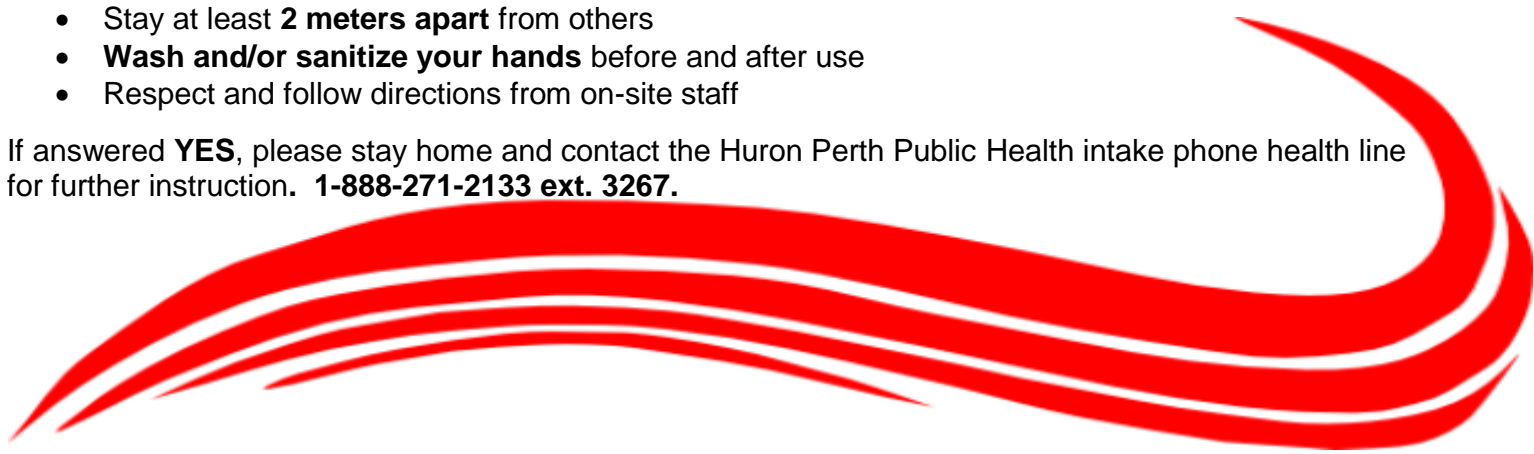
COVID-19 Screening questions. Has the participant, or any member of their household:

1. Have any of the following symptoms (per Ontario Public Health website):
 - fever (feeling hot to the touch, a temperature of 37.8 degrees Celsius or higher)
 - chills
 - cough that's new or worsening (continuous, more than usual)
 - barking cough, making a whistling noise when breathing (croup)
 - shortness of breath (out of breath, unable to breathe deeply)
 - sore throat
 - difficulty swallowing
 - runny, stuffy or congested nose (not related to seasonal allergies or other known causes or conditions)
 - lost sense of taste or smell
 - pink eye (conjunctivitis)
 - headache that's unusual or long lasting
 - digestive issues (nausea/vomiting, diarrhea, stomach pain)
 - muscle aches
 - extreme tiredness that is unusual (fatigue, lack of energy)
 - falling down often
 - for young children and infants: sluggishness or lack of appetite
2. Travelled outside of Canada within last 14 days?
3. Had close contact with a person who has tested positive for COVID-19 or is suspected to have COVID-19?
4. Had close contact with a person who has shown any of the above symptoms that started within 14 days of travel outside of Canada?

Individuals that **answered NO** to all questions, are **welcome to use the facility**. Thank you for your patience. For the continued health and safety of those around you, please:

- Share the space and plan **short visits**
- Stay at least **2 meters apart** from others
- **Wash and/or sanitize your hands** before and after use
- Respect and follow directions from on-site staff

If answered **YES**, please stay home and contact the Huron Perth Public Health intake phone health line for further instruction. **1-888-271-2133 ext. 3267.**



APPENDIX E: What to do if there is a potential case of, or suspected exposure to, COVID-19 at a Facility

Per direction from the government of Ontario, the following steps will be taken if someone has symptoms which may be related to COVID-19, or is diagnosed with COVID-19:

Step 1: Exclude symptomatic person from the facility

If someone informs you of symptoms, or close contact with someone with symptoms, have them [take the self-assessment](#). Ask them to follow any recommendations given by the tool, including being tested and self-isolating.

If someone shows symptoms in the facility, or answers YES to the screening questionnaire, they should return home and self-isolate immediately. If they cannot leave immediately, they should be isolated until they are able to leave. Have a plan in place to deal with this and train staff on how to handle the situation.

If the person is very ill, call 911 and let the operator know that the person may have COVID-19.

Ask the person to contact their doctor or [Telehealth Ontario](#) at [Toll-free: 1-866-797-0000](#) for further directions about testing and self-isolation.

Step 2: Contact public health

Immediately [contact your local public health unit](#) for guidance on next steps. Public health will provide instructions and do contact tracing if needed.

To support contact tracing, have a system in place so you can provide information about which people had close interactions with an affected worker. This could include information such as:

- date and approximate length and frequency of interaction
- full names
- contact telephone numbers
- addresses (for participants) or the name of the business/organization renting facility

Step 3: Follow public health guidance

Your local public health unit may require that:

- other people and staff who were exposed are notified and sent home to self-isolate, self-monitor and report any possible COVID-19 symptoms
- the facility be shut down while the affected facility or area and equipment are disinfected
- other public health measures are implemented

Disinfect surfaces that may have been touched by the ill worker as soon as possible. Read Public Health Ontario's COVID-19 fact sheet about [cleaning and disinfection for public settings](#).

Self-isolation:

- Public health may require self-isolation for a minimum of 14 days for people with symptoms, and for those who have had close contact with an individual with symptoms or a confirmed diagnosis.

- Symptomatic people may need to self-isolate for longer based on the advice of public health or their health care provider.

Step 4: If a worker, Report to Ministry of Labour, Training and Skills Development

If you are advised that one of your workers has tested positive for COVID-19 due to exposure at the workplace, or that a claim has been filed with the Workplace Safety and Insurance Board (WSIB), you must give notice in writing within four days to:

- [the Ministry of Labour, Training and Skills Development](#)
- the workplace's joint health and safety committee or a health and safety representative
- the worker's trade union (if applicable)

Additionally, you must [report any occupationally acquired illnesses to the WSIB](#) within three days of receiving notification of the illness.